

(Preliminary minutes – subject to approval by Presbytery of Lake Huron)

**PRESBYTERY OF LAKE HURON**  
Stated Meeting – December 6, 2022

The Presbytery of Lake Huron was called to order with prayer by the Moderator, the Rev. Glenn Grant, at 9:30 a.m., on Tuesday, December 6, 2022, and was held via Zoom and in-person at Westminster Presbyterian Church, Bay City, Michigan.

The roll was taken, and the moderator announced that a quorum was present.  
[ATTACHMENT A]

A welcome by the host pastor, the Rev. Jamie Milton, was given.

An introduction of new elder commissioners was given.

MOTION WAS SUSTAINED to seat the Rev. Dr. Chip Hardwick (Miami Valley) as a Corresponding Member.

MOTION WAS SUSTAINED to adopt the docket.

**WORSHIP** included a sermon by the Rev. Glenn Grant, Presbytery Moderator.

The **OFFERING** taken will be given to the Niger Mission Network.

The Moderator reconvened the presbytery.

The **EQUIPPING TIME** was led by Ted McCulloch, Glenn Grant and Linda Kennan. The topics were:

- “Presbytery 101”
- Presentation of new “Church Discipline” amendments
- Progress report on feedback themes/next steps

The **INSTALLATION OF THE MODERATOR AND VICE MODERATOR** was held.

Adjourned for lunch following prayer by Glenn Grant.

Reconvened by the Moderator.

The **STATED CLERK'S REPORT** was given by the Rev. Ted McCulloch.

The Stated Clerk recommended, and presbytery approved:

1. The minutes of the September 20, 2022 stated meeting of the Presbytery.
2. The following actions with regard to the review of Session minutes and Church Registers:
  - a. The minutes of the following churches be approved without exception: Alma-First, Bay City-Westminster, Beaverton-First, Birch Run-Taymouth, Breckenridge-Emerson, Caro-First, Cass City-First, Cass City-Fraser, Davison-St. Andrews, Elkton-Chandler, Fenton-Tyrone, Flint-First, Flint-Trinity United, Flushing, Grand Blanc-Kirkridge, Holly, Houghton Lake-Kirk of the Lakes, Kinde-First, Lapeer-First, Linden, Marlette-Second, Midland-Memorial, Mt. Pleasant-First, Saginaw-Countryside Trinity, Saginaw-Second, Swartz Creek-Mundy and Tawas
  - b. The minutes of the following churches be approved with exception: Fenton-First
  - c. The minutes of the following churches were not approved: None
  - d. The church registers for the following churches be approved without exception: Alma-First, Bay City-Westminster, Beaverton-First, Breckenridge-Emerson, Caro-First, Cass City-First, Cass City-Fraser, Davison-St. Andrews, Elkton-Chandler, Fenton-First, Fenton-Tyrone, Flint-First, Flint-Trinity United, Flushing, Grand Blanc-Kirkridge, Holly, Houghton Lake-Kirk of the Lakes, Kinde-First, Lapeer-First, Linden, Marlette-Second, Midland-Memorial, Mt. Pleasant-First, Saginaw-Countryside Trinity, Saginaw-Second, Swartz Creek-Mundy and Tawas
  - e. The church registers for the following church be approved with exceptions: None
  - f. The church registers for the following churches were not approved: None
3. The request of the Swartz Creek Mundy Presbyterian Church for an exception to G-2.0404 so that they may elect a ruling elder to serve more than two consecutive terms.
4. The request of the Caro First Presbyterian Church for an exception to G-2.0404 so that they may elect a ruling elder to serve more than two consecutive terms.

5. The following amendment 22-GG on “Replacing the current ‘Rules of Discipline’ with a new ‘Church Discipline’ section.”

The Stated Clerk presented the following items for information:

1. The Stated Clerk received the Minutes of the Administrative Commission to Install Hal Shafer from the COMMP Moderator. They are as follows:

The Commission established by the Presbytery of Lake Huron to Install the Rev. Hal Shafer as the Pastor of First Presbyterian Church of Lapeer, MI met at the church on November 19, 2022 at 12:43pm. Present were the members of the commission: The Revs. Glenn Grant (Moderator), Kim Strunz and Scott Kroener, Elders Linda Kennan (Midland-Memorial), Robert Rowden (Lapeer-First) and Janette Gonzales (Birch Run-Taymouth). A quorum of the Commission was present. Glenn Grant, Presbytery Moderator opened with prayer. Motion was sustained that the commission would be dismissed with the benediction at the end of the worship. Glenn Grant closed with prayer.

2. Schedule of meetings for 2023:

<u>Date</u>	<u>Host</u>
March 4, 2023 (Saturday)	Holly – Zoom only
June 6, 2023	Alma College
September 19, 2023	Saginaw Countryside Trinity
December 5, 2023	Midland-Memorial

The newly installed Vice Moderator, Matt Schramm, assumed the chair.

The **COMMISSION ON MINISTRY AND MINISTRY PREPARATION** report was given by Linda Kennan.

The Commission on Ministry and Ministry Preparation presented the following for information:

1. Approved the Installation Commission to Install the Rev. Kate Morritauk as Pastor of Flint-trinity United on Sunday, October 3, 2022 at 3:00pm at Flint-Trinity United Members are Elders: Allison Bradley (Flint-Trinity United) and Linda Kennan (Midland-Memorial); the Revs. Glenn Grant (Moderator), Lindsey Carnes and Philomena Ofori-Nipaah.
2. Approved the Installation Commission to Install the Rev. Hal Shafer as Pastor of Lapeer-First on Saturday, November 19, 2022 at a time to be determined at Lapeer-First. Members are: Revs. Glenn Grant (Moderator), Scott Kroener and Kim Strunz; Elders Linda Kennan (Midland-Memorial), Janette Gonzales (Birch Run-Taymouth) and Bob Rowden (Lapeer-First)

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3. Approved a technology grant request from Houghton Lake-Kirk of the Lakes in the amount of \$2500.
4. Appointed Ted McCulloch as Moderator of the Session of Saginaw-Second for the months of December and January.
5. Appointed Linda Kennan as Moderator of the Session of Saginaw-Second for the congregational meeting to be held January 8, 2023.
6. Approved adding the Rev. Dr. Susan Sickelka to the Pulpit Supply List.
7. Approved covering the costs for required psych evaluations for those under care of the presbytery.
8. Approved granting an Inquirer \$1500 (2/3 of the cost) for a train-the-trainer course with the understanding that they will lead a training event for the presbytery afterwards.
9. Approved the part-time (approximately 15 hours per week) CRE Covenant renewal between Elder Kathleen Rowe and Tawas for a period of six months effective January 1, 2023. Terms are as follows:

Cash Salary	\$10,000
Medical Coverage	\$3,000
Travel Reimbursement	IRS Rate up to \$500
Book Allowance	\$250
Vacation Time	N/A
Study Leave	N/A

The Rev. Ted McCulloch will continue to serve as her mentor.

10. Approved the Covenant with a Ruling Elder between Elder Bonnie Rapson and Deckerville-First for period of one year effective September 11, 2022. Terms are as follows:

Cash Salary	\$700/month (30-35 hours per month)
Travel Reimbursement	At IRS rate
Telephone	Billable to church
Continuing Education	\$500
Book Allowance	\$50
Vacation Time	4 weeks including 4 Sundays
Study Leave Time	2 weeks including 2 Sundays

The Rev. Christina Jensen will serve as her mentor.

It was noted that prior to the next meeting, the Rev. Glenn Grant would be retiring from his ministry as Pastor of Grand Blanc-Kirkridge. He was thanked for his two decades of service.

The **TRUSTEES** report was given by Roger Scovill.

The Trustees recommended, and presbytery approved:

1. Authorized Sandusky Presbyterian Church to sell a residential property at 99 Fairway Ct., Sandusky MI 48471:

*Commencing at the SW Cor, Sec 32, T12N-R14E, City of Sandusky, Sanilac Co, Mich. Thence N01°53' 30"W 1545.06 feet along the W. sec Line, thence S89° 10' 30"E 215.0 feet, thence S76° 32' 26"E 300.25 feet, thence S38° 49' 30"W 110.95 feet, to the Point of Beg. RUNNING THENCE S51°10' 30"E 180.0 feet, thence S38° 49' 30"W 15.0 feet along the Northwesternly Line of Fairway Court, thence on a curve to the left along the Northwesternly Line of Fairway Court 81.42 feet (Radius = 266.0 feet, Delta = 17° 32' 14", Tangent = 41.03 feet, and long Chord = S30° 03' 23"W 81.10 feet), thence N62° 30' 12"W 196.19 feet, thence N38° 49' 30"E 133.69 feet to the Point of Beg. (Being Lot 9 of the Proposed Plat of FAIRWAY GRBENS, and also being part of the SW 1/4, Sec 32, T12N-R14E, City of Sandusky, Sanilac Co, Mich, and containing 0.494 acre more or less as shown.)*

at a recommended sale price of \$299,000 or no lower than \$275,000 in the market, where the net profit will be available for church reserves and/or operations.

The Trustees presented the following items for information:

1. Authorized \$80,386.77 as the investment distribution for the 2023 Presbytery budget per the distribution policy.
2. The investment policy remains unchanged, in accord with the Presbyterian Foundation.
3. VMD & Associates, Owosso, Michigan, will conduct an audit of the Presbytery of Lake Huron's 2021 financial records for an expected amount of \$4,250.00. Timeframe for the audit is to be determined.

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The **PRESBYTERY COUNCIL** report was given by Wally Mayton.

The Presbytery Council recommend, and presbytery:

1. Approved adoption of the 2023 budget as approved by the Presbytery Council [ATTACHMENT B]. *NOTE: Correct budget amounts for Personnel will be included in the permanent minutes.*
2. Approved the recommended compensation for the Stated Clerk:

<b>Stated Clerk:</b>	<u>2023</u>
Salary	\$19,918.60
SECA/Medicare	\$ 3,605.80 added role
Travel & business reimbursements	\$ 2,000.00
Total	\$25,524.40

3. Approved the Pastor of the Presbytery of Lake Huron part-time position compensation. Job description is attached [ATTACHMENT C].

<b>Pastor of the LHP:</b>	<u>2023</u>
Salary	\$25,200.00
FICA/Medi	\$ 1,927.80
Professional Expenses & Travel Reimbursement	\$ 8,000.00 mileage at IRS rate and will be figured from Presbytery Office; includes lunch & overnight stays needed.
Total	\$35,127.80

The Presbytery Council presented the following item for information:

1. A box-style lunch will be served at the Presbytery meeting. A collection plate will be available for attendees who wish to donate toward the lunch. Donation by credit card is also welcome. Suggested amount will be left up to the individual. Presbytery will cover the difference between what is collected and actual cost.
2. Designation of the Presbytery Meeting offering will be made to the Niger Mission Network.

The **SYNOD EXECUTIVE** report was given by Chip Hardwick.

The **MISSION COORDINATION COMMITTEE** report was given by Michael Ludwig. An update on the Niger Mission Network was given.

The **NOMINATING TEAM** report was given by Mary Ann Parker.

The Nominating Team presented the following for election and presbytery approved:

**BOARD OF TRUSTEES: Class of 2025**

Clergy Brooke Pickrell, Holly-Holly	Region 3
Elder Sue McClary, Saginaw First	Region 2

**COMMISSION OF MINISTRY/PREPARATION FOR MINISTRY (COMMP):**

**Class of 2025**

Elder Rob Minard, Birch Run-Taymouth	Region 2
Clergy Brant Piper, Honorably Retired	Region 2
Elder Allen Hosler, Croswell-First	Region 4
Elder Jon Baker, Rosebush	Region 1
Clergy Jane Young, Honorably Retired	Region 2

**ORDINATIONEXAM READERS, Class of 2023**

Clergy Scott Kroener, Birch Run-Taymouth	Region 2
Elder Pat Duever, Elkton-Chandler	Region 4
Alternate Clergy Cassie Todd, Grand Blanc	Region 3

**MISSION COORDINATION COMMITTEE: Class of 2025**

Clergy Michael Ludwig, Midland-Memorial	Region 2
Clergy Jamie Milton, Bay City, Westminster	Region 2
Elder Janette Gonzales, Birch Run-Taymouth (Class of '24),	Region 2

**PRESBYTERY COUNCIL: Class of 2025**

Clergy position vacant	Region 1
Clergy Paul Pfeuffer, Flushing-Flushing	Region 3, Class 2024
Elder Joyce Hetzler, Bay City-First	Region 2, Class of 2024

**SYNOD COMMISSIONER: Class of 2025**

Elder Georgia McCall, Flint-Trinity

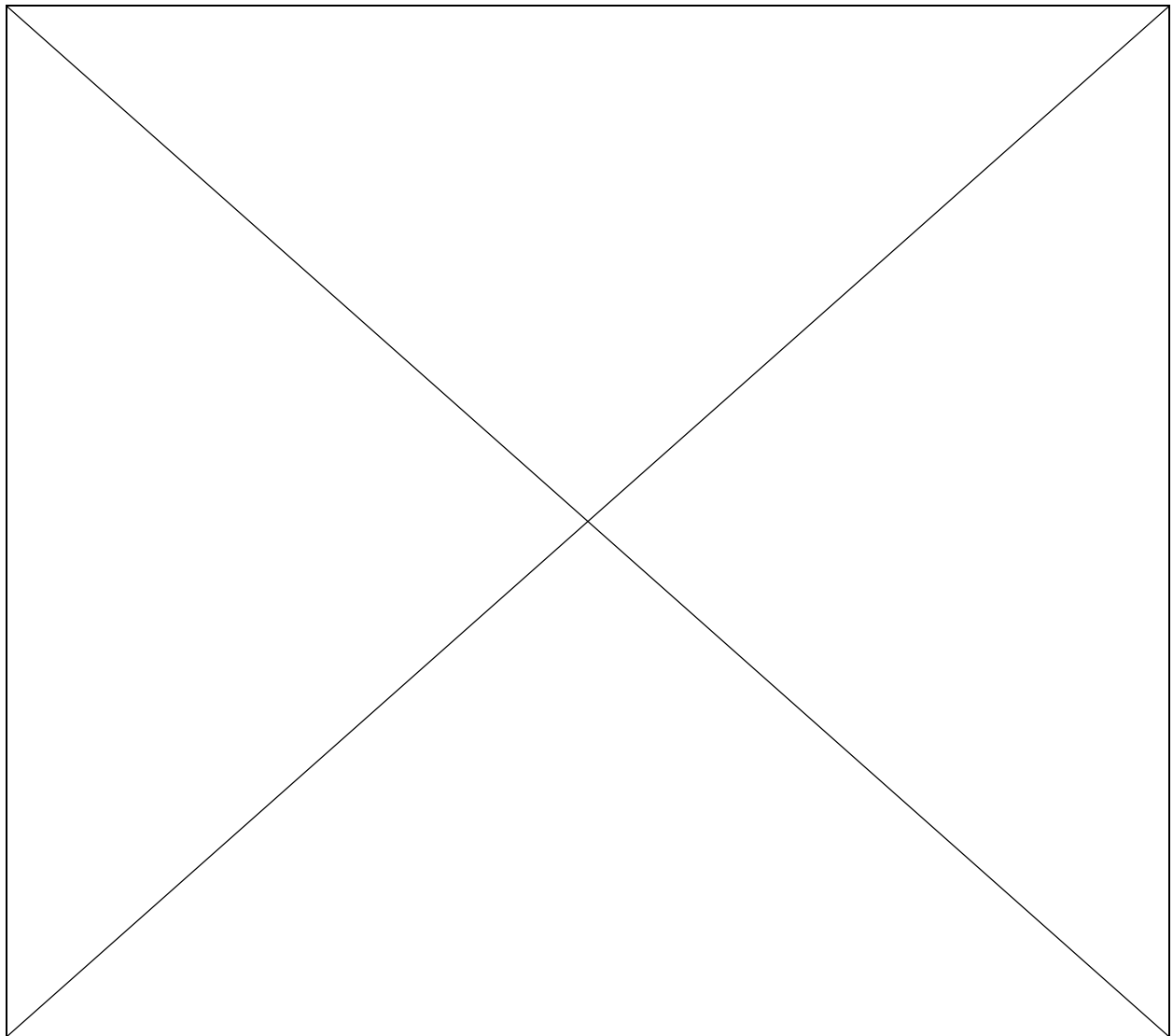
It was noted that there is still a vacancy on Council for a representative from Region 1.

The Moderator assumed the chair.

The meeting adjourned following prayer by the Moderator at 1:45 pm. The next stated meeting of the Presbytery of Lake Huron is scheduled to be held Saturday, March 4, 2023 beginning at 9:30 a.m. via Zoom only. Holly Presbyterian Church, Holly, Michigan will be the spotlighted congregation.

Respectfully Submitted,

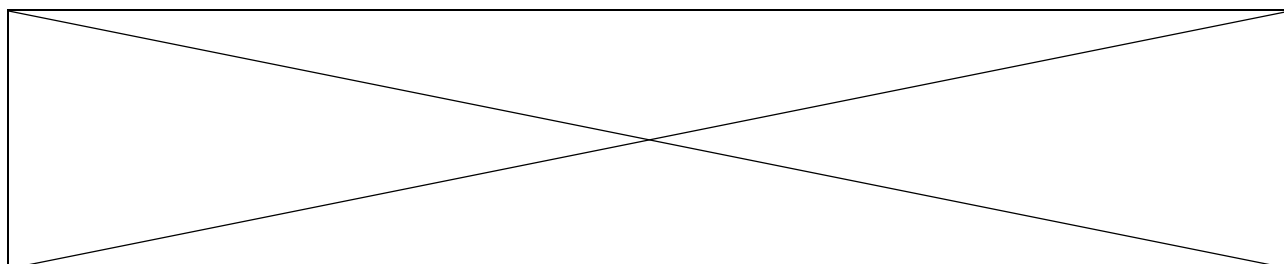
Ted McCulloch  
Stated Clerk





**ATTACHMENT A – Attendance**

<b>NAME OF MINISTER</b>	<b><u>Present</u></b>	<b><u>Excused</u></b>	<b><u>Absent</u></b>	<b>NAME OF MINISTER</b>	<b><u>Present</u></b>	<b><u>Excused</u></b>	<b><u>Absent</u></b>
Ahn, Daniel (HR)		1		Moody, Chris		1	
Becker, John (HR)		1		Moon, Hakbae		1	
Blackburn, David (HR)		1		Morritauk, Kate	1		
Blatt, Karen (HR)	1			Neumann, James (HR)	1		
Borycz, Edward (HR)		1		Neuville, Donald (HR)		1	
Browne, Roger (HR)		1		Novak, Joseph	1		
Carnes, Lindsey		1		Offrink, James (HR)		1	
Carnes, Robbie	1			Ofori-Nipaah, Philomena	1		
Chambers, Janice (HR)		1		Overland, Brenna	1		
Chang, Catherine		1		Park, Dong Won (HR)		1	
Cundiff, Thomas (HR)		1		Parker, Kenneth (HR)		1	
Cunningham, Bruce (HR)		1		Pekich-Bundy, Katrina	1		
Dergarabedian, Lucy		1		Pfeuffer, Paul	1		
Emrich, Robert (HR)		1		Pickrell, Brooke	1		
Eshelman, David (HR)		1		Piper, Brant (HR)		1	
Evans-Justin, Mary Anne (HR)		1		Piper, Leslie (HR)		1	
Graham, Linda	1			Pomerville, Andrew	1		
Grant, Glenn	1			Russell, Dawn	1		
Grimes, Ronald (HR)		1		Russell, Peter (HR)		1	
Hetzel, Kenneth (HR)		1		Saperstein, Dan (HR)		1	
High, Timm		1		Schacher, Tom		1	
Holder, Leigh		1		Schramm, Matt	1		
Jensen, Christina	1			Shafer, Hal	1		
Kim, Do Hyeong		1		Shugert, Stephen (HR)		1	
Kroener, Scott	1			Snyder, Noel		1	
Lawther, Richard (HR)		1		Stilwell, Elizabeth		1	
Lee, Hoon Koo		1		Strunz, Kim	1		
Loenshal, Michael		1		Swihart, Dale (HR)		1	
Ludwig, Michael	1			Taylor, Robert (HR)		1	
Marquardt, Charles		1		Todd, Cassie		1	
Mayton, Wally	1			Vredeveld, Ron		1	
McCulloch, Ted	1			Walser, Joseph (HR)		1	
McMellen, Larry (HR)		1		Ytterrock, Paul	1		
Miller, Andrew	1			<b>Total Present</b>	25		
Milton, Jamie	1			<b>Total Excused</b>	43		
				<b>Total Absent</b>	0		



**ATTACHMENT A – Attendance (Continued)**

<b>NAME OF CHURCH</b>	<b><u>Present</u></b>	<b><u>Absent</u></b>	<b><u>Elder Commissioner(s) Present</u></b>
Alma-First	1		Sue Malone
Bay City-First		1	
Bay City-Westminster	1		Patrick Martin
Beaverton		1	
Birch Run	1		Robert Minard
Breckenridge		1	
Caro		1	
Cass City-First		1	
Cass City-Fraser	1		Elizabeth Leitch
Croswell		1	
Davison-St. Andrews	1		Phidge Howe
Deckerville		1	
Elkton-Chandler	1		Jeannine Ehrlich
Fairgrove		1	
Fenton-First	1		Donna Anderson
Fenton-Tyrone		1	
Flint-First	1	1	Lionel Wernette
Flint-Trinity United	1		Georgia McCall
Flint-Unity			
Flushing	1		Michael Keeler
Grand Blanc-Kirkridge	1		Martin Ray
Harbor Beach		1	
Holly		1	
Houghton Lake		1	
Ithaca-First		1	
Ithaca-Lafayette		1	
Kinde-First		1	
Lapeer	1		CJ Merriman
Linden		1	
Marlette-First		1	
Marlette-Second		1	
Midland-Memorial	2		Bill Bowen, Judith McDowell
Mt. Pleasant		1	
Rosebush		1	
Saginaw-Countryside Trinity	1		Mary Ann Parker
Saginaw-First	1		Janie Gugino
Saginaw-Korean		1	
Saginaw-Second		1	
Sandusky		1	
Swartz Creek		1	
Tawas	1		Kristy Prentiss
Twining		1	
Ubly		1	
Vassar		1	
Yale		1	
<b>Total Present</b>	<b>17</b>		
<b>Total Represented</b>	<b>16</b>		
<b>Total Not Represented</b>	<b>29</b>		

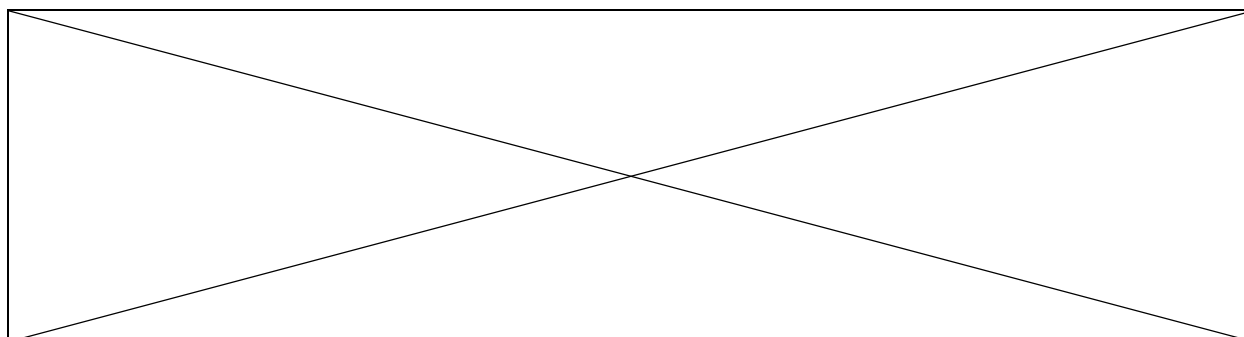
**ATTACHMENT A – Attendance (Continued)**

<b>ELDER MEMBERS</b>	<b><u>Present</u></b>	<b><u>Absent</u></b>	<b><u>Excused</u></b>
Andrea Drapp (Trustee)			1
Dan Johnson (Presby Council)			1
Chuck Hewitt (Trustee)			1
Sarah Martin-Fanone (Trustee)			1
Kathy Maurer (Presbytery Council)			1
Mary Ann Parker (Nom Moderator) ***			
Linda Kennan (COMMP Moderator)	1		
Roger Scovill (Treasurer)	1		
Tim Rutzen (Trustee)			1
<b>Total Elder Members</b>	<b>2</b>	<b>0</b>	<b>6</b>

\*\*\* Signed in as Elder Commissioner, did not count here

<b>COMMISSIONED RULING ELDERS</b>	<b><u>Present</u></b>	<b><u>Absent</u></b>	<b><u>Excused</u></b>
Jon Baker			1
Jon Essex			1
Mark Garavaglia			1
Shaun Hardimon			1
Liz Long			1
Kathleen Rowe			1
Chris Wolf	1		
<b>CRE Attending</b>	<b>1</b>		
<b>CRE Not Attending</b>	<b>0</b>		
<b>CRE Excused</b>	<b>6</b>		

<b>CATEGORY</b>	<b><u>Present</u></b>	<b><u>Absent</u></b>	<b><u>Excused</u></b>
Members of Presbytery	25	0	43
Corresponding Members	1		
Commissioned Ruling Elders	1	0	6
Church Commissioners	17	29	
Elder Members	2	0	6
Visitors (Including LHP Staff)	6		
<b>Total People in Attendance</b>	<b>52</b>		
Churches represented	16		
Churches not represented		29	



**ATTACHMENT B – 2023 Budget**

**2023 PROPOSED BUDGET**

Acct #	Description	2021 Budget	2021 Actual	2022 Budget	2022 Actual through 8/31	2023 projections	Change from 2022
40100	Per Capita	\$184,639.20	\$ 182,746.16	\$176,378.00	\$ 159,737.13	\$181,061.14	INCREASE 29.77
40200	GA Basic mission	\$0.00	\$ -	\$0.00	\$1,898.30		
40210	Synod Basic Mission	\$0.00	\$ -	\$0.00			
40220	Presbytery Basic mission	\$118,000.00	\$ 119,185.77	\$115,000.00	\$ 36,903.96	\$115,000.00	
40225	Prior Year Pledge	\$0.00	\$ -	\$0.00			
40260	Joy Fund	\$20,000.00	\$ 15,709.45	\$20,000.00	\$ 9,888.77	\$20,000.00	
40270	PW of Lake Huron Presbytery	\$750.00	\$ 923.75	\$750.00	\$ 265.91	\$750.00	
40280	Investment distribution	\$70,680.00	\$ 35,000.00	\$75,699.00		\$80,386.77	4.25% draw on 20 qtr avara
40281	Prep for Ministry Fund transfer	\$0.00	\$ -	\$0.00			
40283	Committee on Ministry Fund transfer	\$0.00	\$ 3,746.75	\$0.00			
<b>Sub-total Income</b>		\$394,069.20	\$ 357,311.88	\$387,827.00	\$ 208,664.07	\$397,197.91	
40350	Miscellaneous income	\$2,800.00	\$ 10,718.47	\$2,800.00	\$ 11,016.44	2,800.00	
40370	Other MTS: Presbytery	\$0.00	\$ -	\$0.00		0.00	
40380	Other MTS: Synod	\$0.00	\$ 235.35	\$0.00			
40390	Other MTS: GA	\$0.00	\$ 69,285.06	\$0.00			
40395	Gifts in Kind	\$0.00	\$ -	\$0.00		0.00	
40396	Gain/Loss on Sale of Church	\$0.00	\$ -	\$0.00		0.00	
<b>Sub-total Miscellaneous income</b>		\$2,800.00	\$ 80,238.88	\$2,800.00	\$ 11016.44	2,800.00	
<b>TOTAL INCOME</b>		\$396,869.20	\$ 437,550.76	\$390,627.00	\$ 219,680.51	\$399,997.91	
<b>DISBURSEMENTS</b>							**position change
<b>Executive Presbyter</b>							
50063	Salary	\$45,567.32	\$ 41,770.08	\$45,567.32	\$ 26,580.96		
50064	Housing allowance	\$39,234.00	\$ 36,324.50	\$39,234.00	\$ 22,886.50		
50065	Pension/medical/disability/Supp.Life	\$29,135.30	\$ 26,666.44	\$29,135.30	\$ 11,339.44		
50066	Travel/business reimbursements	\$8,500.00	\$ 1,554.00	\$7,200.00	\$ 888.70		
50067	Continuing education	\$3,000.00	\$ 78.77	\$2,400.00	\$ 9,000.00		
<b>EP 2022 Sabbatical Substitute reserve</b>		\$1,000.00	\$ 90.53	\$1,000.00	\$ 2,353.53		
<b>Total EP</b>		\$126,436.62	\$ 106,484.32	\$124,536.62	\$ 73,049.13	(\$124,536.62)	
<b>Admin. Assistant/Office Manager</b>							
50131	Wages	\$28,561.52	\$ 25,398.51	\$29,703.98	\$ 17,350.78	\$32,674.38	
50132	Fica/medi	\$2,184.96	\$ 2,125.55	\$2,272.35	\$ 1,327.34	\$2,499.59	
50134	Continuing Education	\$300.00	\$ -	\$300.00		\$300.00	
<b>Total Administrative Assistant</b>		\$31,046.48	\$ 27,524.09	\$32,276.33	\$ 18,678.12	\$35,473.97	

**ATTACHMENT B – 2023 Budget (Continued)**

**2023 PROPOSED BUDGET**

Acct #	Description	2021 Budget	2021 Actual	2022 Budget	2022 Actual through 8/31	2023 projections	Change from 2022	Notes
<b>Financial Secretary</b>								
50141	Salary	\$19,656.00	\$ 15,020.36	\$17,888.00	\$ 8,870.00	\$18,304.00		
50142	Fica/medi	\$1,473.09	\$ 1,149.93	\$1,368.43	\$ 678.56	\$1,400.26		
50143	Travel expenses	\$0.00	-			\$0.00		
50144	Continuing Education	\$1,500.00		\$500.00		\$500.00		
<b>Total Finance Secretary</b>		<b>\$22,629.09</b>	<b>\$16,170.29</b>	<b>\$19,756.43</b>	<b>\$9,548.56</b>	<b>\$20,204.26</b>		
<b>Communication Mgr/Recording Clerk:</b>								
50161	Wages	\$33,223.35	\$ 29,542.26	\$34,550.09	\$ 19,462.08	\$38,005.10		
50162	Fica/medi	\$2,541.59	\$ 2,344.80	\$2,643.08	\$ 1,488.85	\$2,907.39		
50163	Continuing Education	\$1,000.00	-	\$1,000.00		\$1,000.00		
<b>Total Comm Mgr/Recording Clerk</b>		<b>\$36,764.94</b>	<b>\$31,887.06</b>	<b>\$38,193.17</b>	<b>\$20,950.93</b>	<b>\$41,912.49</b>		
<b>Stated Clerk:</b>								
50221	Salary	\$17,993.32	\$ 14,994.40	\$18,443.15	\$ 25,458.44	\$19,918.60		
50222	Seca/Medi	\$1,376.49	\$ 1,032.39	\$1,410.90	\$ 1,964.12	\$3,605.80	added role	
50224	Travel/business reimbursements	\$2,500.00	-	\$2,000.00	\$ 269.02	\$2,000.00		
<b>Head of Staff</b>						\$27,216.00	added role	
<b>Total Stated Clerk</b>		<b>\$21,869.81</b>	<b>\$16,026.79</b>	<b>\$21,854.05</b>	<b>\$27,691.58</b>	<b>\$52,740.40</b>		
<b>Pastor to Pastor</b>								
Salary						\$25,200.00	added position	
Fica/medi						\$1,927.80		
Travel expenses						\$8,000.00		
<b>Total Pastoral Care</b>						<b>\$35,127.80</b>		
<b>Other</b>								
50231	Treasurer Annual Salary	\$1,000.00	\$ 1,000.00	\$1,000.00		\$1,000.00		
50230	Staff Development	\$1,000.00	\$ 296.84	\$1,000.00		\$1,000.00		
50235	Contingency	\$1,500.00		\$1,500.00		\$1,500.00		
<b>Warren Ave Expense</b>						\$25,000.00	** Right now all exp is under nonbudgeted - so far 2022 spent \$16000	
<b>Support staff group life @50k</b>						\$240.00		
<b>Total Other</b>		<b>\$3,860.00</b>	<b>\$1,626.84</b>	<b>\$3,740.00</b>	<b>140</b>	<b>\$240.00</b>		
<b>Total Personnel</b>		<b>\$242,066.94</b>	<b>\$199,719.39</b>	<b>\$240,356.60</b>	<b>\$150,088.32</b>	<b>\$89,662.30</b>		

**ATTACHMENT B – 2023 Budget (Continued)**

**2023 PROPOSED BUDGET**

Acct #	Description	2021 Budget	2021 Actual	2022 Budget	2022 Actual through 8/31	2023 projections	Change from 2022	Notes
<b>Preparation for Ministry (#104)</b>								
50605	Annual Consultations & other	\$400.00	\$ -	\$400.00		\$400.00		
50606	Career counseling	\$600.00	\$ -	\$400.00		\$400.00		
50608	Scholarships & Grants	\$0.00	\$ -	\$0.00		\$0.00		
50609	Midwest Career Center donation	\$400.00		\$400.00		\$400.00		
50610	CRE Training Program	\$0.00	\$ -	\$0.00		\$0.00		
	CPM transfers	\$1,000.00	\$ 310.78	\$1,000.00		\$1,000.00		
	<b>Preparation for Ministry Total</b>	\$2,400.00	\$ 310.78	\$2,200.00	0	\$2,200.00		
<b>Commission on Ministry (#105)</b>								
50701	Shared grants & emergency	\$2,500.00	\$ 90.52	\$2,500.00	\$ 2,000.00	\$2,500.00		
50703	Disciplinary procedure expenses	\$ -	\$ -	\$ -	\$ 4,044.75	\$0.00		
50704	Care & Professional development-Clergy/CF	\$2,000.00	\$ 778.85	\$2,000.00	\$ 498.81	\$2,000.00		
50707	Training	\$500.00	\$ -	\$500.00	\$ 803.80	\$500.00		
	COM transfers					\$0.00		
	<b>Commission on Ministry total</b>	\$5,000.00	\$ 869.37	\$5,000.00	\$ 7,347.36	\$5,000.00		
<b>Mission Coordinating Committee (#106)</b>								
50909	Mission Grants	\$2,500.00	\$ -	\$2,500.00	\$ 5,545.00	2,500.00		
	Niger Mission Network	\$ -	\$ -	\$ -		2,000.00		
50910	Missionary Designated Support	\$6,000.00		\$4,000.00		4,000.00		
50911	Disaster Preparedness Team	\$500.00	\$ -	\$300.00		300.00		
	<b>Mission Coordinating Committee total</b>	\$9,000.00	\$ -	\$6,800.00	\$ 5,545.00	\$8,800.00		
<b>Presbytery Council/CT (#107)</b>								
50905	Youth Triennium	\$2,000.00		\$2,000.00		2,000.00		
50906	Alma Chapel Program Support	\$1,000.00		\$1,000.00		1,000.00		
50907	Leadership Development	\$0.00		\$0.00		0.00		
50912	Alma College Chaplaincy	\$2,500.00		\$2,500.00		2,500.00		
50995	CT meetings/moderatorial expenses	\$500.00		\$500.00		500.00		
	<b>Presbytery Council/CT Team total</b>	\$6,000.00	\$ -	\$6,000.00	\$ -	\$6,000.00		
<b>Board of Trustees (#108)</b>								
50312	Annual audit	\$5,000.00	\$ 5,500.00	\$5,000.00		5,000.00		
50313	Legal expenses	\$1,000.00	\$ -	\$2,000.00		2,000.00		
50314	Insurance	\$4,700.00	\$ 6,006.75	\$4,200.00	\$ 3,098.50	\$5,400.00		
	<b>Trustees total</b>	\$10,700.00	\$ 11,506.75	\$11,200.00	\$ 3,098.50	\$12,400.00		

**ATTACHMENT B – 2023 Budget (Continued)**

**2023 PROPOSED BUDGET**

Acct #	Description	2021 Budget	2021 Actual	2022 Budget	2022 Actual through 8/31	2023 projections	Change from 2022	Notes
<b>Other (#110)</b>								
51030	Presbytery meetings	\$3,000.00	2,334.95	\$3,000.00	\$	3,000.00		
51031	Presbytery Office	\$36,000.00	37,191.96	\$35,000.00	\$	40,000.00	\$5000 increase	
51032	Publications & website	\$3,000.00	1,284.00	\$2,000.00		2,000.00		
51033	Presbytery conferences	\$1,000.00		\$1,000.00		1,000.00		
51034	Standing units administrative expenses	\$2,000.00	82.50	\$2,000.00		2,000.00		
51036	Participation in G.A.	\$1,000.00	-	\$1,000.00		1,000.00		
51040	Permanent Judicial Commission	\$100.00		\$100.00		100.00		
51404	G.A. per cap	\$57,651.60	57,651.60	\$54,616.36	\$	54,616.36		
51405	Synod per cap	\$20,865.00	20,865.00	\$19,766.50	\$	19,766.50		
51406	G.A. Basic mission	\$0.00		\$0.00				
51407	Synod Basic Mission	\$0.00		\$0.00				
51408	Prior Year's Pledge Disbursement	\$0.00	-	\$0.00		0.00		
51409	Loan interest payment	\$0.00	-	\$0.00		0.00		
51410	Loan principal payment	\$0.00	-	\$0.00		0.00		
<b>Total Other</b>		<b>\$124,616.60</b>	<b>\$119,410.01</b>	<b>\$118,482.86</b>	<b>\$</b>	<b>123,482.86</b>		
<b>Budget sub-total</b>								
52002	Non-budgeted expenditures	\$0.00	7,686.72	\$0.00		\$0.00		
52105	GP Search Committee	\$0.00	9,000.00	\$0.00		\$0.00		
52004	Other MTS: Presbytery	\$0.00	224.62	\$0.00		\$0.00		
52005	Other MTS: Synod	\$0.00	77,477.72	\$0.00		\$0.00		
52006	Other MTS: GA	\$0.00	-	\$0.00		\$0.00		
52009	Transfer Out	\$0.00	-	\$0.00		\$0.00		
<b>Total Miscellaneous</b>		<b>\$124,616.60</b>	<b>\$94,389.06</b>	<b>\$118,482.86</b>	<b>\$105,335.16</b>	<b>\$0.00</b>		
<b>Grand total</b>		<b>\$400,323.54</b>	<b>\$426,205.36</b>	<b>\$390,039.46</b>	<b>\$375,325.09</b>	<b>247,545.16</b>		
<b>Net imbalance</b>							<b>\$27,916.13</b>	<b>SAVINGS!</b>

**ATTACHMENT C – Pastor For The Presbytery Job Description**  
**JOB DESCRIPTION**

**Pastor For the Presbytery of Lake Huron**

**Status:** Exempt part-time six-month renewable contract (Approx. 15 hours per week)

**Purpose:**

1. To provide pastoral presence and support for the Presbytery of Lake Huron (PLH) to assigned regions to, for, and with the following persons/entities:
  - a. Pastors, Associate Pastors, and Parish Associates
  - b. Commissioned Ruling Elders
  - c. Educators/Certified Christian Educators
  - d. Ruling Elders on Sessions of PLH congregations
  - e. Active Deacons of PLH congregations
  - f. Ruling Elders serving on Presbytery Council
  - g. Ruling Elders serving on Presbytery Teams, Committees, or Commissions
  - h. Presbytery Staff

**Qualifications:**

1. Have a minimum of 2 years of Pastoral Care Experience
2. Be a self-starter
3. Demonstrate ability to communicate clearly, both written and verbally, with the Presbytery- across multiple platforms
4. Knowledge of and ability to learn Presbyterian Processes
5. Ability to work as part of a staff team
6. Preferred PC(USA) Ordained Clergy

**Accountability:**

Accountable to the Head of Staff and the Personnel Team

**Specific Duties and Responsibilities:**

1. To provide pastoral support to staff members and church leaders as needed to the churches of your assigned regions
2. To have a check-in conversation with a staff member or church leader of the churches of your assigned regions at least once every four to six weeks
3. To gather and meet with assigned regions electronically or in person at least once a quarter for one to two hours for group building, encouragement, support, discussions, and prayer
4. To provide pastoral support to Presbytery Staff as needed
5. Attend all regular and special meetings of the Presbytery
6. Attend Presbytery Council meetings as needed

**Evaluation:**

There shall be, at a minimum, an annual performance, job description, and compensation review conducted by the Personnel Team in accordance with established Personnel Policies. The Head of Staff may provide input.