

(Preliminary minutes – subject to approval by Presbytery of Lake Huron)

PRESBYTERY OF LAKE HURON
Stated Meeting – December 7, 2021

The Presbytery of Lake Huron was called to order with prayer by the Moderator, Elder Linda Langrill, at 9:00 a.m., on Tuesday, December 7, 2021, and was held via Zoom and in-person at Michigan Nanum Presbyterian Church, Saginaw, Michigan.

The Moderator acknowledged the native land in the presbytery. Welcoming of tribe members was held.

The Stated Clerk gave a short introduction on using Zoom and how voting using this hybrid platform would take place.

The roll was taken, and the moderator announced that a quorum was present.
[ATTACHMENT A]

A welcome by the host pastor, Do Kim, was given.

An introduction of new pastors was given.

MOTION WAS SUSTAINED to seat the following as a Corresponding Member: The Revs. Chip Hardwick (Miami Valley), Michael Ludwig (Sciota Valley) and Luke Choi (Western Reserve).

MOTION WAS SUSTAINED to adopt the docket.

MOTION WAS SUSTAINED to approve the offering going to the Food Bank of Eastern Michigan.

The **MODERATOR'S REPORT** was given by Elder Linda Langrill. She reflected on her term and what it meant to her.

The **INSTALLATION OF THE MODERATOR AND VICE MODERATOR** was held.

The newly installed Moderator, Glenn Grant, assumed the chair.

WORSHIP included a **CELEBRATION OF THE LORD'S SUPPER**, a sermon by Elder Julianne Princinsky and an **OFFERING** to the Food Bank of Eastern Michigan.

A short **BREAK** was taken prior to the Equipping for Ministry workshop.

The Moderator reconvened the presbytery.

The Executive Presbyter introduced the Equipping Time panel leaders: Karen Blatt, Julianne Princinsky, Kathleen Rowe and Andrew Miller.

EQUIPPING TIME was led by the panel members. The focus was Food Insecurity and the Local Church.

A short **BREAK** was taken after the Equipping Time.

The Moderator reconvened the presbytery.

The **PRESBYTERY COUNCIL** report was given by Philomena Ofori-Nipaah.

The Presbytery Council presented the following items for action and presbytery approved:

1. Adoption of the 2022 budget as approved by the Presbytery Council [ATTACHMENT B].
2. The recommended changes in compensation for the Stated Clerk:

Stated Clerk:	<u>2021</u>	<u>2022</u>	
Salary	\$17,993.32	\$18,443.15	(↑\$449.83} reflects 2.5% COLA
SECA/Medicare	\$1,376.49	\$ 1,410.90	(↑\$ 34.41)
Travel & business reimbursements	\$2,500.00	\$ 2,000.00	(↓\$500.00) reduced travel expected
Total	\$21,869.81	\$21,854.05	

The Presbytery Council presented the following items for information:

1. A donation in honor of Elona Street-Stewart, Co-Moderator of the 224th General Assembly, was given to the Saginaw Chippewa Indian Tribe Mt Pleasant Indian Boarding School (MIIBS), per her request in lieu of an honorarium. This donation is in addition to the September Presbytery meeting offering.
2. Approved conducting the December 2021 Presbytery meeting at Michigan Nanum Presbyterian Church by hybrid.
3. Authorized \$700 from account #50704 (Care and Professional Development-Clergy/CRE) for vocational assessment of a minister member of Presbytery.

The **BOARD OF PENSIONS** report was given by Luke Choi.

The **PERSONNEL TEAM** report was given by Andrew Miller. On behalf of the Presbytery Council, the Personnel Team presented the following for a vote by presbytery:

- To approve the dissolution of the relationship between the Executive Presbyter, Rev. Dr. Daniel M. Saperstein and the Presbytery of Lake Huron as of 4:30 PM,

December 31, 2021 per the agreed upon Covenant of Closure as approved by the Presbytery Council. [ATTACHMENT C]

MOTION WAS SUSTAINED to approve the dissolution and its terms as presented by the Personnel Team. There were 46 Yes votes and 5 No votes.

The Executive Presbytery addressed the assembly regarding his dissolution.

The **COMMISSION ON MINISTRY AND MINISTRY PREPARATION** report was given by Linda Kennan.

The Commission on Ministry and Ministry Preparation recommended, and presbytery approved:

1. That the 2022 Minimum Terms of Call be set based on 75% of the Churchwide Median making the minimum effective salary \$45,900. [ATTACHMENT D]

The Commission on Ministry and Ministry Preparation reported that it took the following actions on behalf of presbytery:

2. Approved the Covenant of Closure between the Rev. Christina Jensen and Ithaca-First effective October 31, 2021.
3. Appointed an Administrative Commission to Install the Rev. Kim as Pastor of Saginaw-Nanum on September 19, 2021 and to authorize the COMMP Moderator to identify additional commission members to replace the Revs. Hakbae Moon and Paul Ytterock. Commission members are: the Revs. Dan Saperstein, Philomena Ofori-Nipaah and Jim Neumann; Elders Andrea Drapp and Linda Langrill (Moderator).
4. Validated the Ministry of the Rev. Dr. Andrew Pomerville as Director of Community Engagement at Alma College.
5. Approved the Covenant of Closure between the Rev. Brant Piper and Saginaw-Countryside.
6. Appointed an Administrative Commission to Ordain and Install Paul Pfeuffer on October 17, 2021 at 3:00pm at Flushing. Commission members are the Revs. Dan Saperstein, Dawn Russell and Robbie Carnes and two Elders to be named later.
7. Appointed an Administrative Commission to Install the Rev. Brenna Overland as Pastor of Bay City-First on November 7, 2021 at 4:00pm. Members are: The Revs. Jamie Milton and Ted McCulloch and Elder Linda Langrill (Moderator) with additional members to be appointed by the Moderator.

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8. Moved Timm High to Honorably Retired Status effective November 1, 2021.
9. Transfer Ken Hetzel's membership to Lake Michigan Presbytery upon request.
10. Approved the Temporary Pulpit Supply agreement between the Rev. Zoltan Sutto and Flint-Trinity United to preach and lead worship on October 10 and 24 and November 14, 2021 at a rate of \$150 per Sunday.
11. Approved a technology grant to Birch Run-Taymouth in the amount of \$1,400.
12. Approved a one time grant to Cathy Chang in the amount of \$600 for continuing education. The commission invites the Mission Coordinating Committee to consider contributing to her CE.
13. Approved the part-time (approximately 20 hours per week) Temporary Supply contract renewal between the Rev. Lindsey Carnes and Flint-Trinity United for a period of six months effective October 1, 2021. Terms per month are as follows:

Cash Salary	\$1,837.50
Housing Allowance	N/A
BoP coverage	\$441
SECA Offset	\$140.59
Medical Supplement	\$250

14. Approved the part-time (approximately 20-25 hours per week) Temporary Supply contract renewal between the Rev. Jane Young and Saginaw-Countryside for a period of six months effective October 5, 2021. Terms per month are as follows:

Cash Salary	\$2,700
Housing Allowance	N/A
BoP coverage	N/A
Travel Reimbursement	IRS Rate
Phone Calls Reimbursement	\$100
Study Leave	3 days every 3 months; 2 weeks/year
Vacation Time	4 Weeks including 4 Sundays (Extra week of vacation if call goes a year)

15. Approved the renewal of the part-time Temporary Supply contract between the Rev. Karen Blatt and Houghton Lake-Kirk of the Lakes effective October 1, 2020 through November 20, 2022. Service will end with Rev. Blatt's retirement. Terms for the entire period are as follows:

Cash Salary	\$12,360
Travel Reimbursement	\$3,440.33 at IRS rate
Vacation Time	4 weeks including 4 Sundays

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Study Leave	2 weeks including 2 Sundays
Study Leave Allowance	\$148.05

16. Approved the renewal of part-time CRE contract renewal between Elder Jon Baker and Rosebush-Rosebush for a period of one year, effective November 1, 2021. Terms are as follows:

Salary	\$200/week
Vacation Allowance	4-8 Sundays
The Rev. Andrew Miller will continue to serve as his mentor.	

17. Approved the part-time (approximately 20 hours per week) Temporary Supply contract renewal between the Rev. Scott Sherril and Vassar-First for a period of one year effective December 1, 2021; to enroll him as a Temporary Member of Presbytery for the duration of his service and appoint him as Moderator of Session. Terms are as follows:

Cash Salary	\$37,824
Housing Allowance	N/A
BoP coverage	N/A
Travel Reimbursement	\$1,500 at the IRS Rate
Study Leave Allowance	\$750
Reimbursable Items inc. books	\$500
Professional Expenses	\$500
Study Leave	2 weeks, including 2 Sundays
Vacation Time	4 Weeks including 4 Sundays; Plus 4 additional Sundays which will be the 5 th Sunday of the month where applicable.

18. Approved the part-time Temporary Supply contract between Elder Linda Living-Hawley and Fenton-Tyrone effective November 28 through December 24, 2021. Payment of \$150 per service plus mileage to and from the church from her home at the IRS rate.

Inquirer Nikelle Johnson was introduced through a pre-recorded video.

The Vice Moderator assumed the chair.

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The **NOMINATING TEAM** report was given by Mary Ann Parker.

Nominating Committee recommended and presbytery approved the following nominees for positions as listed:

BOARD OF TRUSTEES: Class of 2024

Elder Chuck Hewitt, Bay City, First	Region 2
Clergy Wally Mayton, Midland, Memorial	Region 2
Elder Tim Rutzen, Bay City, Westminster	Region 2

COMMISSION ON MINISTRY AND PREPARATION FOR MINISTRY (COMMP): Class of 2024

Clergy Andrew Pomerville, Alma College	Region 1
Elder John Tapley, Bay City, Westminster	Region 2
Clergy Cassie Todd, Grand Blanc	Region 3
Elder Ed Savage, Birch Run, First	Region 2
Elder Lynn Franco, Vassar, First	Region 4
Clergy Kim Strunz, Caro	Region 4
Elder Linda Kennan, Midland, Memorial	Region 2

MISSION COORDINATION COMMITTEE: Class of 2024

Elder Georgia McCall, Flint, Trinity United	Region 3
Elder Judith McDowell, Midland, Memorial	Region 2

PERMANENT JUDICIAL COMMISSION: Class of 2027

Elder C J Merriman, Lapeer, First	Region 3
Elder Jim Lyles, Holly	Region 3
Clergy Lindsay Carnes, Fenton, First	Region 3

NOMINATING: Class of 2024

Elder Barbara Killeen, Bay City, First	Region 2
Clergy Linda Graham, Davison, St. Andrews	Region 3

Vacancy for 2 clergy, one for class of 2022 from region 2 and one for class of 2023, region 1. Council's responsibility to fill positions.

PRESBYTERY COUNCIL: Class of 2024

Elder Kathy Mauer, Birch Run, First	Region 2
Elder Dan Johnson, Vassar, First	Region 4
Vacancy for Region 3 Elder.	

READERS FOR ORDINATION EXAMS in February 2022:

Rev. Katrina Pekich-Bundy, Alma First
Elder Tina Ritchie, Fenton First

The **BOARD OF TRUSTEES** report was given by Ted McCulloch. The Board of Trustees presented the following items for information:

1. Endorsed the following proposal as requested by the Mission Coordination Committee regarding the relationship with the Evangelical Church in the Republic of Niger (see Mission Commission report for details)
2. Authorized an offer to sell/transfer the Warren Avenue property located at 612 Millard St, Saginaw, MI 48601 to Restoration Community Outreach, 1205 Norman St, Saginaw, MI 48601.

Restoration Community Outreach has accepted the Presbytery's offer pending approval by their Building Committee.

3. Renewed the authorization of Chris Radke (or in his incapacity another attorney at Smith Bovill Law Firm) to serve as Presbytery attorney for any and all legal and financial matters relating to the sale/transfer of the Warren Avenue property.
4. Renewed authorization for Roger Scovill, Treasurer, and Ted McCulloch, Stated Clerk, as officers of the Board of Trustees, to execute any and all documents on behalf of the Presbytery and as agents of the Presbytery for the Warren Avenue Presbyterian Church Corporation.
5. The following strategy will be used in the proposed sale/transfer of the property:
 - a) A covenant deed transferring title AS IS. The buyer must exercise due diligence regarding the condition of the building and any needed repairs.
 - b) The buyer assumes all liability regarding the building, property, or any hazards that may exist.
 - c) The seller will provide up to \$150,000 for building repairs to be used within 12 months of purchase.
 - d) The seller will provide up to \$50,000 less any broker, title, sales, or filing fees after 12 months if the repairs have been made and the building is occupied.
 - e) The property management agreement with the Saginaw Collaborative shall be terminated by the Seller prior to sale, and tenants will be notified of the pending change of ownership.
 - f) The buyer is responsible for securing new use agreements with any tenants.
6. Recommend that the Restoration Community Outreach, 1205 Norman St, Saginaw, Michigan 48601, will demonstrate their ability to fulfil the terms of the proposed purchase-donation agreement by having \$175,000 available for repair costs. If not, this is not a viable offer.

The Vice Moderator assumed the chair.

The **MISSION COORDINATION COMMITTEE** report was given by Karen Blatt. The Mission Coordination Commission presented the following and presbytery approved:

1. Resuming the process with intentionality of developing a mission partnership/relationship between our Presbytery and its constituent congregations with the Evangelical Church of the Republic of Niger (EERN) through/in conjunction with the Niger Mission Network and Midland Memorial Presbyterian Church (USA).
2. The designation of Michael Ludwig as Strategic Mission Liaison with the EERN, the Presbytery of Lake Huron, the Niger Mission Network, and Midland Memorial Presbyterian Church (USA).
3. The designation of \$2,500 from the designated use account line item #21520 for Global Witness to serve as seed money for a Presbytery-wide challenge to build a hosting center (youth hostel) in Niger.
4. Inviting congregations and individuals in the Presbytery of Lake Huron to participate personally and financially in #3.

The **TRANSITIONAL SYNOD EXECUTIVE** report was given by the Rev. Dr. Chip Hardwick.

The **STATED CLERK'S REPORT** was given by the Rev. Ted McCulloch.

The Stated Clerk presented the following and presbytery approved:

1. The minutes of the September 14, 2021 Presbytery meeting.
2. The following actions with regard to the review of Session minutes and Church Registers:
 - a. The minutes of the following churches be approved without exception: Bay City-Westminster, Beaverton-First, Birch Run-Taymouth, Breckenridge-Emerson, Cass City-Fraser, Elkton-Chandler, Flint-Trinity United, Grand Blanc-Kirkridge, Holly-Holly, Houghton Lake-Kirk of the Lakes, Kinde-First, Lapeer-First, Linden-Linden, Marlette-Second, Midland-Memorial, Saginaw-Countryside Trinity, Saginaw-First, Saginaw-Second and Swartz Creek-Mundy.
 - b. The minutes of the following churches be approved with exception: Alma-First and Croswell-First.
 - c. The minutes of the following churches were not approved: None.

- d. The church registers for the following churches be approved without exception: Alma-First, Bay City-Westminster, Beaverton-First, Birch Run-Taymouth, Cass City-Fraser, Croswell-First, Elkton-Chandler, Flint-Trinity United, Grand Blanc-Kirkridge, Holly-Holly, Houghton Lake-Kirk of the Lakes, Kinde-First, Lapeer-First, Linden-Linden, Midland-Memorial, Saginaw-Countryside Trinity, Saginaw-First, Saginaw-Second and Swartz Creek-Mundy.
 - e. The church registers for the following church be approved with exceptions: Breckenridge-Emerson
 - f. The church registers for the following churches were not approved: None
- 3. Having finished its work and all the tasks designated by the Presbytery, approved to dismiss the Chapel Lane Administrative Commission,. The Commission will file its records with the Stated Clerk.
 - 4. Having finished its work and all the tasks designated by the Presbytery, approved to dismiss The Michigan Nanum Administrative Commission. The Commission will file its records with the Stated Clerk.

The Stated Clerk presented the following items for information:

- 5. Rev. Alec Brooks passed away on October 21, 2021 at the age of 101. He was our longest standing member of presbytery.
- 6. Review of the 2020 Annual Statistical Report [ATTACHMENT E]
- 7. The minutes of the Presbytery were reviewed and approved with one exception – for the Annual Statistical Report to the Presbytery. (see above)
- 8. Schedule of 2022 Presbytery meetings:

<u>Date</u>	<u>Host</u>
March 5, 2022	Zoom – small church virtual host requested**
June 7, 2022	Alma College
September 20, 2022	Bay City-First
December 6, 2022	Bay City-Westminster

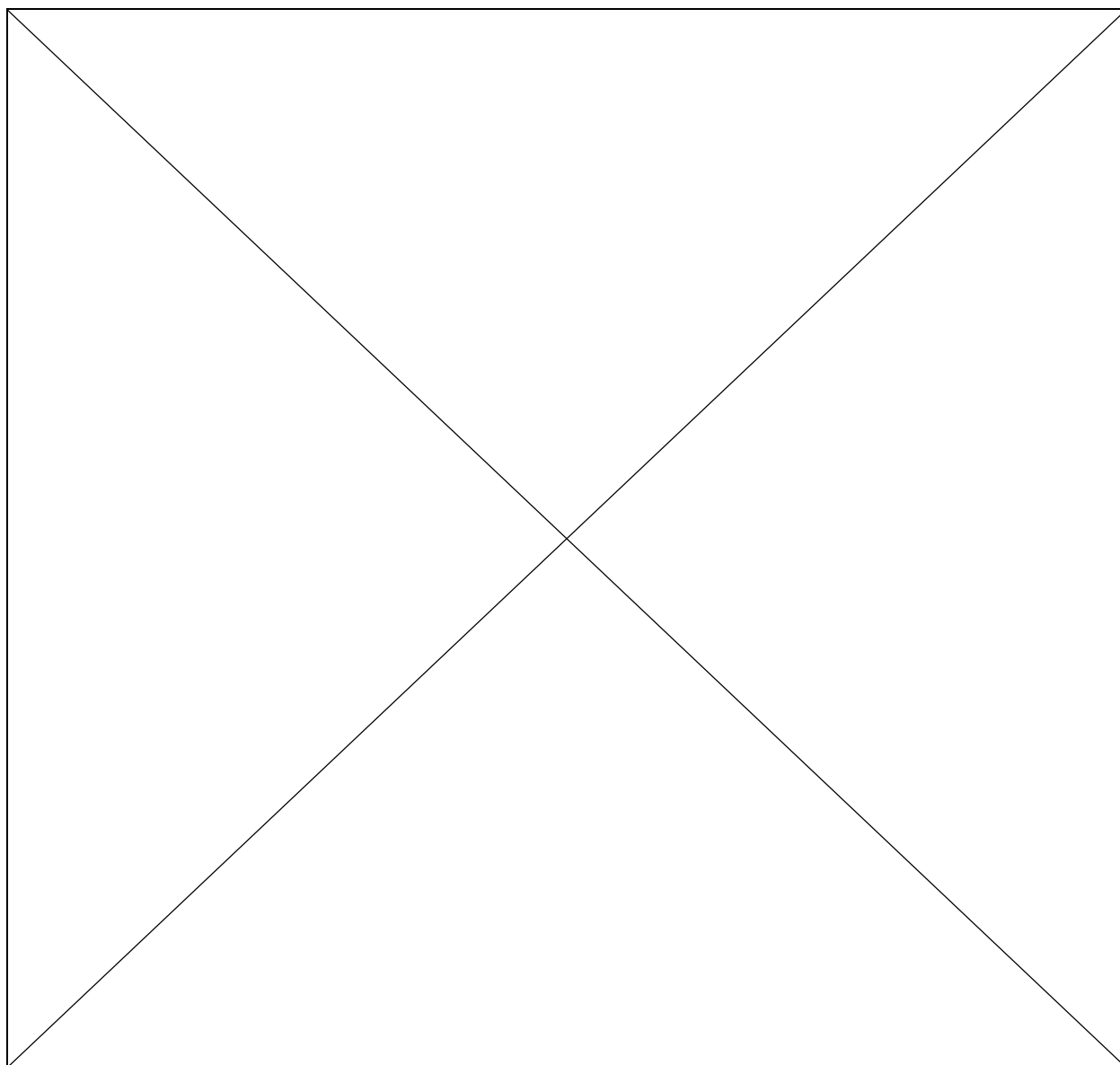
** - the Council has designated March Presbytery meetings to be by Zoom. This allows one of our smaller churches to serve as a “virtual host.” This will give churches that normally cannot host Presbytery a chance to do so. Opportunities to share the church’s history and mission will be arranged for a “virtual” host. Please contact the Stated Clerk if you have any questions.

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The meeting adjourned following prayer by the Vice Moderator at 12:30 pm. The next stated meeting of the Presbytery of Lake Huron is scheduled to be held Tuesday, December 7, 2021 beginning at 9:30 a.m. at via Zoom. The highlighted congregation is Cass City-Fraser.

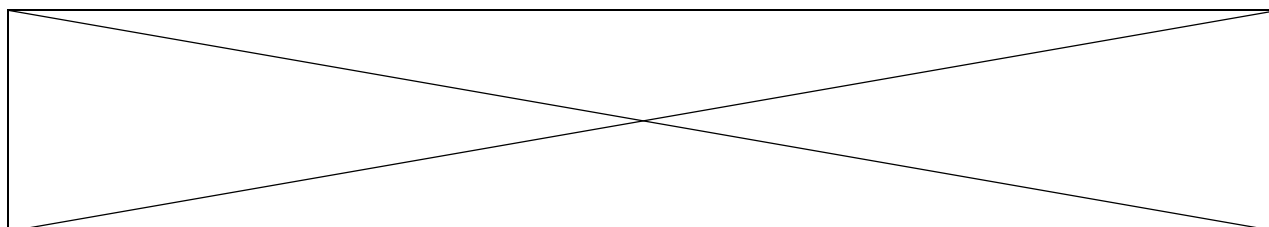
Respectfully Submitted,

Ted McCulloch
Stated Clerk



ATTACHMENT A – Attendance

<u>Present</u>	<u>Excused</u>	<u>Absent</u>	<u>NAME OF</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
<u>NAME OF MINISTER</u>			<u>MINISTER</u>			
Ahn, Daniel (HR)		1	Moody, Chris		1	
Becker, John (HR)		1	Moon, Hakbae	1		
Blackburn, David (HR)		1	Neumann, James (HR)		1	
Blatt, Karen (HR)	1		Neuville, Donald (HR)		1	
Borycz, Edward (HR)		1	Novak, Joseph	1		
Browne, Roger (HR)		1	Offrink, Jim (HR)	1		
Carnes, Lindsey	1		Ofori-Nipaah, Phil.	1		
Carnes, Robbie	1		Overland, Brenna	1		
Chambers, Janice (HR)		1	Park, Dong Won (HR)		1	
Chang, Catherine		1	Parker, Kenneth (HR)		1	
Cundiff, Thomas (HR)		1	Pekich-Bundy, Katrina	1		
Cunningham, Bruce (HR)		1	Pfeuffer, Paul			
Dergarabedian, Lucy		1	Pickrell, Brooke	1		
Emrich, Robert (HR)		1	Piper, Brant	1		
Eshelman, David (HR)		1	Piper, Leslie		1	
Evans-Justin, Mary Anne (HR)		1	Pomerville, Andrew	1		
Graham, Linda	1		Russell, Dawn	1		
Grant, Glenn	1		Russell, Peter (HR)		1	
Grimes, Ronald (HR)		1	Saperstein, Dan	1		
Hetzel, Kenneth (HR)		1	Schacher, Tom		1	
High, Timm	1		Schramm, Matthew	1		
Holder, Leigh		1	Shugert, Stephen (HR)		1	
Hunter, Rhashell	1		Smith, Joy	1		
Jensen, Christina	1		Snyder, Noel		1	
Kim, Do Hyeong			Stilwell, Elizabeth		1	
Kroener, Scott	1		Strunz, Kim	1		
Lawther, Rich(HR)		1	Swihart, Dale (HR)		1	
Lee, Hoon Koo		1	Taylor, Bob(HR)		1	
Loenshal, Michael		1	Todd, Cassie		1	
Marquardt, Charles		1	Vredeveld, Ron		1	
Mayton, Wally	1		Walser, Joseph (HR)		1	
McCulloch, Ted	1		Ytterock, Paul	1		
McMellen, Larry (HR)		1	Total Present	28		
Miller, Andrew	1		Total Excused	37		
Milton, Jamie	1		Total Absent	0		



ATTACHMENT A – Attendance (Continued)

NAME OF CHURCH	<u>Present</u>	<u>Absent</u>	<u>Elder Commissioner(s) Present</u>
Alma-First		1	
Bay City-First	1		Barbara Killeen
Bay City-Westminster		1	
Beaverton		1	
Birch Run	1		Lil Ostrom
Breckenridge		1	
Caro		1	
Cass City-First		1	
Cass City-Fraser	1		Elizabeth Leitch
Croswell		1	
Davison	1		Phidge Howe
Deckerville		1	
Elkton-Chandler		1	
Fairgrove		1	
Fenton-First		1	
Fenton-Tyrone		1	
Flint-First		2	
Flint-Trinity United	1		Waldo Bronson
Flint-Unity		1	
Flushing	1		Julie Socha
Grand Blanc-Kirkridge	1		Patty Rockafellow
Harbor Beach		1	
Holly	1		Jim Lyles
Houghton Lake		1	
Ithaca-First		1	
Ithaca-Lafayette		1	
Kinde-First		1	
Lapeer	1		Sharon Galbreath
Linden		1	
Marlette-First		1	
Marlette-Second		1	
Midland-Chapel Lane	1		Trish Martin
Midland-Memorial	2		Vincent Oriedo, Nancy Brown
Mt. Pleasant	1		Martha Miller
Rosebush		1	
Saginaw-Countryside Trinity	1		Mary Ann Parker
Saginaw-First	1		Janie Gugino
Saginaw-Korean	1		Byungil Ahn
Saginaw-Second	1		Adam Engel
Sandusky		1	
Swartz Creek	1		James Graham
Tawas	1		Kristy Prentiss
Twining		1	
Ubly		1	
Vassar		1	
Yale		1	
Total Present	19		
Total Represented	18		
Total Not Represented	28		

ATTACHMENT A – Attendance (Continued)

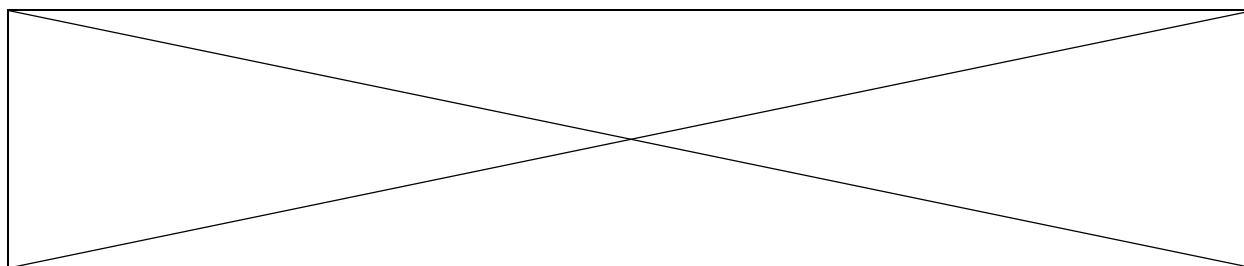
ELDER MEMBERS	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Heather Bailey	1		
Andrea Drapp (Trustee)	1		
Adam Engel (Presbytery Council)			
Mary Ann Parker (Nominating Mod)			1
Linda Kennan (COM Moderator)			
Linda Langrill (Moderator)	1		
Georgia McCall (PW Moderator)	1		
Delphine Moore (Presbytery Council)			1
Roger Scovill (Treasurer)	1		
Total Elder Members	5	0	2

*** Signed in as Elder Commissioner, did not count here

COMMISSIONED RULING ELDERS	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Jon Baker			1
Jon Essex			1
Shaun Hardimon			1
Liz Long			1
Peggy Ronk			1
Kathleen Rowe			1
Chris Wolf	1		
CRE Attending	1		
CRE Not Attending	0		
CRE Excused	6		

MEETING ATTENDANCE TOTALS

CATEGORY	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Members of Presbytery	28	0	37
Corresponding Members	5		
Commissioned Ruling Elders	1	0	6
Church Commissioners	19	28	
Elder Members	5	0	2
Visitors (Including LHP Staff)	13		
Total People in Attendance	71		
Churches represented	18		
Churches not represented		28	



ATTACHMENT B – 2022 Budget

2022 PROPOSED BUDGET									
Acct #	Description	2019 Budget Annual	2019 Actual (rounded)	2020 Budget	2020 Actual	2021 projections	2022 projections	Change from 2021	Notes
40100	Per Capita	\$203,991.04	\$210,197.00	\$197,287.00	\$198,658.50	184,639.20	\$176,378.00	(\$8,261.20)	GA Synod effect on lines 51404-S; 6082 *29.00 (2020 rate); Not adjusted for CLPC loss of \$3335
40200	GA Basic Mission							\$0.00	pass through, no budget effect
40210	Synod Basic Mission							\$0.00	pass through, no budget effect
40220	Presbytery Basic Mission	\$122,000.00	\$128,606.00	\$118,000.00	\$123,109.34	118,000.00	\$115,000.00	(\$3,000.00)	2021 receipts expected to exceed 115k
40225	Prior Year Pledge	\$0.00	\$0.00	\$0.00	-	0.00	0.00	\$0.00	
40260	Joy Fund	\$20,000.00	\$15,339.00	\$20,000.00	\$14,193.47	20,000.00	\$20,000.00	\$0.00	distribution from foundation bequest
40270	PW of Lake Huron Presbytery	\$750.00	\$259.00	\$750.00	\$604.49	750.00	\$750.00	\$0.00	
40280	Investment distribution	\$66,736.03	\$47,481.00	\$68,416.00	\$23,591.13	70,680.00	\$75,699.00	\$5,019.00	4.25% draw on 20 qtr average
40281	Prep for Ministry Fund transfer	\$0.00	\$0.00	\$0.00	-	0.00	\$0.00	\$0.00	
40283	Committee on Ministry Fund transfer	\$0.00	\$0.00	\$0.00	-	0.00	\$0.00	\$0.00	
Sub-total Income		\$413,477.07	\$401,881.00	\$404,433.00	\$360,156.93	394,069.20	387,827.00	(\$6,242.20)	
40350	Miscellaneous income	\$2,800.00	\$4,035.00	\$2,800.00	\$3,405.84	2,800.00	2,800.00	\$0.00	
40370	Other MTS: Presbytery	\$0.00	\$0.00	\$0.00	-	0.00	0.00	\$0.00	
40380	Other MTS: Synod	\$0.00	\$53.00	\$0.00	-	0.00	0.00	\$0.00	pass through, no budget effect; cf. line 52005
40390	Other MTS: GA	\$0.00	\$152,925.00	\$0.00	-	0.00	0.00	\$0.00	pass through, no budget effect; cf. line 52006
40395	Gifts in Kind	\$0.00	\$0.00	\$0.00	-	0.00	0.00	\$0.00	
40396	Gain/Loss on Sale of Church	\$0.00	\$0.00	\$0.00	-	0.00	0.00	\$0.00	should not be entered on budget as it's capital income/expense
Sub-total Miscellaneous Income		\$2,800.00	\$157,013.00	\$2,800.00	\$3,405.84	2,800.00	2,800.00	\$0.00	
TOTAL INCOME		\$416,277.07	\$559,893.00	\$407,233.00	\$363,562.77	396,869.20	390,627.00	(\$6,242.20)	
DISBURSEMENTS									
Executive Presbyter									
50063	Salary	\$51,296.00	\$51,296.00	\$45,295.55	\$45,295.55	45,567.32	\$47,921.00	\$2,353.68	NOTE: Distribution corrected to reflect action of 12/2019 meeting coia at 2.5%
50064	Housing allowance	\$32,000.00	\$32,000.00	\$39,000.00	\$39,000.00	39,234.00	\$39,000.00	(\$234.00)	
50065	Pension/medical/disability/Supp Life	\$30,095.00	\$29,975.00	\$30,771.72	\$30,771.48	29,135.30	\$29,548.00	\$412.70	Minister's Choice plus MM (member + spouse) + supp death
50066	Travel/business reimbursements	\$10,000.00	\$8,284.00	\$10,000.00	\$2,410.82	8,500.00	\$7,200.00	(\$1,300.00)	reduced travel expected
50067	Continuing education	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	3,000.00	\$2,400.00	(\$600.00)	
EP 2022	Subtotal Substitute reserve	\$0.00	\$0.00	\$1,000.00	\$1,000.00	1,000.00	\$1,000.00	\$0.00	to compensate acting EP during 2022 sabbatical
Total EP		\$126,391.00	\$124,555.00	\$129,067.27	\$121,477.85	126,436.62	\$127,069.00	\$632.38	
Admin. Assistant/Office Manager									
50131	Wages	\$25,078.00	\$25,427.00	\$26,887.64	\$26,049.63	28,561.52	\$29,703.98	\$1,142.46	4% coia; adjustment made in 2022 for coia difference
50132	Fica/meet	\$1,918.00	\$1,945.00	\$2,056.90	\$2,086.91	2,184.96	\$2,272.35	\$87.39	
50134	Continuing Education	\$500.00	\$0.00	\$500.00	-	300.00	\$300.00	\$0.00	most CE is free online
Total Administrative Assistant		\$27,496.00	\$27,372.00	\$29,444.54	\$28,136.54	31,046.48	\$32,276.33	\$1,229.85	
Financial Secretary									
50141	Salary	\$18,913.00	\$17,570.00	\$19,141.20	\$18,043.90	19,656.00	\$17,888.00	(\$1,768.00)	adjustment made for permanent employment, hrs/wk reduced to 16
50142	Fica/meet	\$1,447.00	\$1,344.00	\$1,464.30	\$1,402.70	1,473.09	\$1,368.43	(\$104.66)	
50143	Travel expenses	\$600.00	\$0.00	\$600.00	-	0.00	\$0.00	\$0.00	
50144	Continuing Education	\$1,500.00	\$995.00	\$1,500.00	\$1,500.00	1,500.00	\$500.00	(\$1,000.00)	most CE is free online
Total Finance Secretary		\$22,460.00	\$19,911.00	\$22,705.50	\$20,948.60	22,629.09	\$19,756.43	(\$2,872.66)	
Communication Mgr/Recording Clerk:									
50161	Wages	\$32,633.00	\$32,406.00	\$33,025.20	\$31,886.40	33,223.35	\$34,550.09	\$1,326.74	4% coia; adjustment made in 2022 for coia difference

ATTACHMENT B – 2022 Budget (Continued)

50162 Fica/medl	\$2,496.00	\$2,479.00	\$2,526.43	\$	2,558.27	2,541.59	\$2,643.08	\$101.49
50163 Continuing Education	\$1,000.00	\$2,306.00	\$1,000.00	\$	1,145.09	1,000.00	\$1,000.00	\$0.00
Total Comm Mgr/Recording Clerk	\$36,129.00	\$37,191.00	\$36,551.63		\$35,589.76	\$36,764.94	\$38,193.17	\$1,428.23
Stated Clerk:								
50221 Salary	\$17,644.00	\$17,644.00	\$17,886.00	\$	17,886.00	17,993.32	\$18,443.15	\$449.83
50222 Seca/Medi	\$1,350.00	\$1,350.00	\$1,368.28	\$	1,368.24	1,376.49	\$1,410.90	\$34.41
50224 Travel/Business reimbursements	\$3,000.00	\$1,193.00	\$3,000.00	\$	\$0.00	2,500.00	\$2,000.00	(\$500.00)
Total Stated Clerk	\$21,994.00	\$20,186.00	\$22,254.28		\$19,304.24	\$21,869.81	\$21,854.05	(\$15.76)
Other								
50231 Treasurer Annual Salary	\$1,000.00	\$1,000.00	\$1,000.00	\$	227.75	1,000.00	\$1,000.00	\$0.00
50230 Staff Development	\$1,000.00	\$717.00	\$1,000.00	\$	1,000.00	1,000.00	\$1,000.00	\$0.00
50235 Contingency	\$600.00	\$0.00	\$400.00	\$	400.00	1,500.00	\$1,500.00	\$0.00
Support staff group life @.50k	\$360.00	\$360.00	\$360.00	\$	360.00	360.00	\$240.00	\$120.00
Total Other	\$2,960.00	\$2,077.00	\$2,760.00		\$1,987.75	\$3,860.00	\$3,740.00	(\$120.00)
Total Personnel	\$237,430.00	\$231,292.00	\$242,783.22		\$227,442.74	\$242,606.94	\$242,888.98	\$564.08
Preparation for Ministry (#104)								
50605 Annual Consultations & other	\$400.00	\$0.00	\$400.00			400.00	\$400.00	\$0.00
50606 Career counseling	\$600.00	\$0.00	\$600.00			600.00	\$400.00	(\$200.00)
50608 Scholarships & Grants	\$400.00	\$0.00	\$400.00			400.00	\$400.00	\$0.00
50609 Midwest Career Center donation	\$400.00	\$0.00	\$400.00			0.00	\$0.00	\$0.00
50610 CRC Training Program	\$1,500.00	\$0.00	\$1,500.00		\$126.33	1,000.00	\$1,000.00	\$0.00
CPM transfers	\$0.00	\$0.00	\$0.00			0.00	\$0.00	\$0.00
Preparation for Ministry Total	\$3,300.00	\$0.00	\$3,300.00		\$126.33	\$2,400.00	\$2,200.00	(\$200.00)
Commission on Ministry (#105)								
50701 Shared grants & emergency	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00	2,500.00	\$2,500.00	\$0.00
50703 Disciplinary procedure expenses	\$2,500.00	\$0.00	\$0.00		\$0.00	0.00	\$0.00	\$0.00
50704 Care & Professional development Clergy/Cf	\$2,000.00	\$0.00	\$2,000.00		\$2,000.00	2,000.00	\$2,000.00	\$0.00
50707 Training	\$500.00	\$87.00	\$500.00		\$0.00	500.00	\$500.00	\$0.00
COM transfers	\$0.00	\$0.00	\$0.00			0.00	\$0.00	\$0.00
Commission on Ministry total	\$7,500.00	\$2,587.00	\$5,000.00		\$2,500.00	\$5,000.00	\$5,000.00	\$0.00
Mission Coordinating Committee (#106)								
50908 Mission Grants	\$2,500.00	\$2,500.00	\$2,500.00		\$0.00	2,500.00	\$2,500.00	\$0.00
50910 Missionary Designated Support	\$4,000.00	\$4,000.00	\$6,000.00		\$6,000.00	6,000.00	\$4,000.00	\$2,000.00
50911 Disaster Preparedness Team	\$1,000.00	\$1,000.00	\$1,000.00		\$0.00	500.00	\$300.00	(\$200.00)
Mission Coordinating Committee total	\$7,500.00	\$7,500.00	\$9,500.00		\$6,000.00	\$9,000.00	\$8,800.00	(\$200.00)
Presbytery Council/CT (#107)								
50905 Youth Triennial	\$3,000.00	\$3,000.00	\$2,000.00	\$	2,000.00	2,000.00	\$2,000.00	\$0.00
50906 Alma Chapel Program Support	\$1,000.00	\$0.00	\$1,000.00	\$	1,000.00	1,000.00	\$1,000.00	\$0.00
50907 Leadership Development	\$300.00	\$0.00	\$300.00	\$	100.00	0.00	\$0.00	\$0.00
50912 Alma College Chaplaincy	\$2,500.00	\$2,500.00	\$2,500.00	\$	2,500.00	2,500.00	\$2,500.00	\$0.00
50995 CT meetings/moderatorial expenses	\$2,000.00	\$97.00	\$1,000.00	\$	1,000.00	500.00	\$500.00	\$0.00
Presbytery Council/CT Team total	\$8,800.00	\$5,587.00	\$6,800.00		\$6,600.00	\$6,000.00	\$6,000.00	\$0.00

2.5% coln, adjustment made in 2022 for on a difference
reduced travel expected

Financial Secretary not eligible for working <20 hrs/wk

Synod expected to cover presbyteries in 2022
extra cost covered by reserve account

Lutheran support shifted -- no longer under PMA
support was transferred not entered on budget
extra cost covered by reserve account

Revised Alma Youth Mix E initiated in 2020
extra cost covered by reserve account
extra cost covered by line 51034

ATTACHMENT B – 2022 Budget (Continued)

Board of Trustees (#108)									
50312 Annual audit	\$5,000.00	\$4,650.00	\$5,000.00	\$	5,000.00	5,000.00	\$1,000.00	precautionary increase	
50313 Legal expenses	\$1,000.00	\$0.00	\$1,000.00	\$	1,000.00	2,000.00	2,000.00		
50314 Insurance	\$4,700.00	\$3,453.00	\$4,700.00	\$	3,407.75	4,200.00	(\$500.00)	closer to actual cost	
Trustees total	\$10,700.00	\$8,103.00	\$10,700.00	\$	3,437.75	11,200.00	\$500.00		
Other (#110)									
51030 Presbytery meetings	\$3,000.00	\$2,638.00	\$3,000.00	\$	3,005.44	3,000.00	\$0.00		
51031 Presbytery Office	\$45,000.00	\$49,071.00	\$38,000.00	\$	34,314.29	35,000.00	(\$1,000.00)		
51032 Publications & website	\$3,000.00	\$1,925.00	\$3,000.00	\$	2,210.34	2,000.00	(\$1,000.00)		
51033 Presbytery conferences	\$2,000.00	\$0.00	\$1,500.00	\$	1,500.00	1,000.00	\$0.00	extra cost covered by reserve account	
51034 Stancing units administrative expenses	\$3,000.00	\$3,950.00	\$3,000.00	\$	364.67	2,000.00	\$0.00	reflects continuing use of Zoom for most meetings	
51036 Participation in G.A.	\$1,000.00	\$0.00	\$1,000.00	\$	275.00	1,000.00	\$0.00		
51040 Permanent Judicial Commission	\$100.00	\$0.00	\$100.00	\$	100.00	100.00	\$0.00		
51404 G.A. per cap	\$64,833.80	\$64,834.00	\$60,886.85	\$	60,886.85	54,616.36	(\$3,035.24)	affects some reduction in income in line 40100	
51405 Synod per cap	\$23,543.00	\$23,543.00	\$22,109.75	\$	22,109.75	19,766.50	(\$1,098.50)	affects some reduction in income in line 40100	
51406 G.A. Basic mission	\$0.00	\$0.00	\$0.00	\$	-	0.00	\$0.00	pass thro-gh, no budget effect	
51408 Prior Year's Pledge Disbursement	\$0.00	\$0.00	\$0.00	\$	-	0.00	\$0.00	pass thro-gh, no budget effect	
51409 Loan interest payment	\$0.00	\$0.00	\$0.00	\$	-	0.00	\$0.00		
51410 Loan principal payment	\$0.00	\$0.00	\$0.00	\$	-	0.00	\$0.00		
Total Other	\$145,476.80	\$145,961.00	\$132,596.60	\$	\$124,766.34	118,482.86	(\$6,133.74)		
Budget sub-total	\$420,706.80	\$401,070.00	\$410,679.82		400,323.54	394,571.84	(\$5,751.70)		
52002 Non-budgeted expenditures	\$0.00	\$0.00	\$0.00		0.00	\$0.00		placeholder line	
52105 GP Search Committee	\$0.00	\$0.00	\$0.00		0.00	\$0.00		pass thro-gh, no budget effect	
52004 Other MTS: Presbytery	\$0.00	\$0.00	\$0.00		0.00	\$0.00		pass thro-gh, no budget effect	
52005 Other MTS: Synod	\$0.00	\$553.00	\$0.00		0.00	\$0.00		pass thro-gh, no budget effect	
52006 Other MTS: GA	\$0.00	\$157,066.00	\$0.00		0.00	\$0.00		pass thro-gh, no budget effect	
52009 Transfer Out	\$0.00	\$0.00	\$0.00		0.00	\$0.00			
Total Miscellaneous	\$0.00	\$157,619.00	\$0.00		0.00	\$0.00	\$0.00		
Grand total	\$420,706.80	\$558,689.00	\$410,679.82		400,323.54	394,571.84	(\$5,751.70)		
Net Imbalance									
						\$3,944.84			
2022 PER CAPITA BREAKDOWN:									
								GA: \$8.98 (unchanged)	
								SYN: \$3.25 (unchanged)	
								PBY: \$16.77 (+\$2.4)	
								NET: \$29.00 (+\$2.4)	
								For Information Only:	
								2020 Imbalance = \$3426.83 = .50 pc	
								2021 Imbalance = \$3454.34 = .54 pc	
								2022 Imbalance = \$3944.84 = .65 pc	

ATTACHMENT C – Covenant of Closure
COVENANT OF CLOSURE

**A Termination Agreement
at the Dissolution of a Ministry Relationship
between**

The Reverend Dr. Daniel M. Saperstein and the Presbytery of Lake Huron

We, the Presbytery of Lake Huron (the “Presbytery”) agree to dissolve the ministry relationship with the Rev. Dr. Daniel M. Saperstein (“Rev. Saperstein”), Executive Presbyter, for the following reasons and on the following terms:

1. The Reason(s) for the Dissolution (Involuntary Dissolution; Negotiated Termination):

This is a Negotiated Dissolution. The parties agree there are irreconcilable differences between and among them. No allegations of misconduct by Rev. Saperstein have been sustained and none are to be inferred from this dissolution or this Termination Agreement.

2. The Time and Date of the Dissolution:

- a) All executive functions and duties by the Rev. Dr. Daniel M. Saperstein at and with the Presbytery will cease on December 31, 2021, at 4:30 p.m.
- b) The obligations of the Presbytery to Rev. Saperstein will cease on December 31, 2021, at 4:30 p.m. except as specifically stated in this Termination Agreement.
- c) The Presbytery will meet to act on this Termination Agreement on December 7, 2021.
- d) This Termination Agreement is complete and final when the Presbytery has voted in favor of the dissolution of the pastoral relationship and this Agreement has been signed by the Presbytery Moderator, the Stated Clerk, and by Rev. Saperstein.

3. The Terms of the Dissolution:

The Presbytery agrees:

- a) to pay Rev. Saperstein the previously agreed effective cash salary and benefits through the date of dissolution (i.e., termination of the ministry relationship) on December 31, 2021.
- b) to compensate Rev. Saperstein for fifteen days of unused accrued vacation through the date of dissolution on December 31, 2021. This amount will be paid to Rev. Saperstein in a lump sum on or before December 31, 2021.

c) to reimburse Rev. Saperstein for any amounts for auto, medical, or other agreed upon allowances incurred through the date of dissolution (December 31, 2021) but will not authorize reimbursement for any expenses incurred after the date of dissolution or beyond the prorated amount of the allowance (100%). Rev. Saperstein shall submit all requests for reimbursement no later than January 17, 2022.

d) to reimburse any continuing education expenses for Rev. Saperstein through the date of dissolution December 31, 2021 but will not authorize reimbursement for any expenses related to continuing education and/or book purchases incurred after the date of dissolution or beyond the prorated amount of the allowance (100%) except as noted below. Rev. Saperstein shall submit requests for reimbursement no later than January 17, 2022.

e) to pay to the Board of Pensions the requisite dues for participation in the pension/major medical plan per the employer agreement through the date of dissolution on December 31, 2021, and to inform the Board of Pensions of the change of status after the date of dissolution and/or after the severance period has expired (see below).

f) to the following conditions and specific dates relating to any other obligations:

i. The Presbytery shall remit to Rev. Saperstein the amounts in budget account #50067 (EP Continuing Education) and designated reserve account 21516 (EP Continuing Ed carryover) not to exceed \$9,000.00 in total and designated use account 272036 (EP Sabbatical reserve reimbursable expense) totaling \$2353.53 not later than February 1, 2022.

ii. Rev. Saperstein shall retain possession of the laptop computer purchased in November 2016 (residual value: \$0). (Possession of this was granted to Rev. Saperstein by the Personnel Team at its February 2021 meeting.)

g) All payments to or for the benefit of Rev. Saperstein shall be made without any deductions or tax withholding, and Rev. Saperstein shall be solely responsible for any taxes due on any amount paid to him.

4. Other Terms:

The Presbytery also agrees:

a) to provide continuation of salary, housing allowance and benefits through the Board of Pensions for the Rev. Saperstein for nine (9) full months. This severance package is the equivalent of the monthly cash salary and housing benefits currently provided to Rev. Saperstein. Twice-monthly payments of the severance package will be directly deposited not later than the (15th and 30th days of each month (28th for February)).

b) to pay to the Board of Pensions the requisite dues for participation in the Minister's Choice – Minister + Spouse pension/major medical plan and supplemental benefits per the employer agreement until the severance period has been fulfilled. The specific terms may be amended by mutual agreement in writing due to qualifying life events (e.g., Medicare eligibility, marriage, divorce, etc.).

c) to waive any right to sue or take legal action related to this Termination Agreement unless the terms of this Agreement are not fulfilled, and covenants not to bring any action in any court of law, administrative body, or ecclesiastical body against Rev. Saperstein, his representatives, and agents related to this Termination Agreement and anything done, said, or omitted by Rev. Saperstein on or before December 31, 2021, provided that Rev. Saperstein accepts the terms of this Termination Agreement and also covenants not to bring any action in any court of law, administrative or ecclesiastical body against the Presbytery its agents and representatives related to this Termination Agreement and anything done, said, or omitted by the Presbytery on or before December 31, 2021. Nothing in this paragraph or any other part of this Termination Agreement shall constitute a waiver of any claim or covenant not to sue in the event that the Termination Agreement is breached or the terms of this Agreement are not fulfilled.

d) The Presbytery may discontinue all severance package payments for the Rev. Saperstein at any time after June 30, 2022, if he should begin full-time employment. After June 30, 2022, the Presbytery may reduce the severance package payments in proportion to the salary and housing benefits received by Rev. Saperstein in part-time employment (exclusive of honoraria).

e) Rev. Saperstein shall be entitled to continue his major medical and supplemental medical benefits through the Board of Pensions of the Presbyterian Church (U.S.A.) according to the terms and provisions of the policies now applicable to him (including an additional month of coverage from date his benefits cease to be paid by the Presbytery).

5. Departure Arrangements:

The ending of any ministerial relationship brings necessary changes to both the departing minister and the Presbytery, resulting in a needed time to say good-bye, a time to formally end the ministry relationship, and a time to alter previous patterns and relationships between Rev. Saperstein and Presbytery members. Therefore, as part of this Agreement:

a) Rev. Saperstein waives holding any formal farewell event.

b) Rev. Saperstein agrees to remove all personal items from the office and property of the Presbytery and agrees to return all church property, including any keys, to the Stated Clerk of the Presbytery by December 31, 2021, at 4:30 p.m.

c) Rev. Saperstein agrees that he and members of his family will not attend or participate in the meetings, activities, or programs of the Presbytery beginning on January 1, 2022 and continuing for a period of one year except for meetings in which business directly relates to him. During the period January 1, 2022 through December 31, 2022, Rev. Saperstein may serve as pulpit supply, moderate sessions and congregational meetings, or perform other services for congregations of the Presbytery only with the advance authorization of the Commission on Ministry and Ministry Preparation. This Agreement shall not prevent Rev. Saperstein or his family from participating in the regular worship and activities of a local congregation; nor shall this agreement affect any service of Rev. Saperstein to the Presbyterian Church (U.S.A.) other than in the bounds of the Presbytery.

d) Rev. Saperstein agrees to refrain from engaging in conversations which offer opinions or criticism about programs or policies, Presbytery life or Presbytery staff, and/or future planning or staffing at the Presbytery. The Presbytery Council and its Staff shall, to the best of their abilities refrain from publicly making disparaging opinions or comments concerning the Rev. Saperstein, his ministry or professional or personal conduct. Nothing in this Agreement shall preclude any person from testifying honestly in any legal, remedial, or disciplinary proceeding.

e) After December 31, 2022, Rev. Saperstein may resume full participation as a member of Lake Huron Presbytery (if his membership is current and in good standing) and may serve the congregations of the Presbytery as pulpit supply, moderate sessions or congregational meetings when invited, and be eligible for called or contracted service to the congregations of the Presbytery.

f) Nothing in this Termination Agreement shall be construed to invalidate the existing policies of the Presbytery concerning clergy separation ethics, which shall remain in full force relative to this dissolution.

6. The Parties understand and agree that this Agreement is made and entered into solely for the purpose of dissolving Rev. Saperstein's ministerial relationship with the Presbytery on an amicable and certain basis and does not in any way constitute, and shall not be construed to constitute, an accusation or admission of liability of any sort on the part of any of the Parties. The Parties further expressly understand and agree that this Agreement shall not be admissible in any subsequent claim, charge, or cause of action between or among them, except in any claim, charge, or cause of action arising out of or relating to any alleged breach of this Termination Agreement.

7. The terms of this Agreement shall remain in full force and effect regardless of any change in Rev. Saperstein's status, unless covered by section 4.d. above. The terms of this Agreement shall remain in full force and effect should Rev. Saperstein transfer his

membership to another presbytery, renounce jurisdiction of the Presbyterian Church (U.S.A.), or experience any change in his legal or ecclesiastical relationship to the Presbyterian Church (U.S.A.) or the Presbytery.

We the undersigned have negotiated this Termination Agreement in good faith and have every intention of being faithful in fulfilling it.

Approved by the Presbytery on December 7, 2021 and attested to with the following signatures:

Moderator of Presbytery: _____

Date: _____

Stated Clerk of Presbytery: _____

Date: _____

The Rev. _____
(signature of the subject of the dissolution)

Date: _____

ATTACHMENT D – 2022 Minimum Terms of Call

2022 MINIMUM TERMS OF CALL – APPROVED BY THE PRESBYTERY OF LAKE HURON
December 7, 2022

The Minimum Terms of Call will be based on the minimum participation basis in the medical plan of the Board of Pensions. That basis is 75% of the churchwide median effective salary. For the year 2022 that basis equates to \$45,900. That shall be the Presbytery minimum for 2022. This will be reviewed annually on July 1st.

As a reminder, effective salary includes at least cash salary and housing allowance (or housing allowance equivalence for a manse). Check with the Board of Pensions for what other considerations might need to be included.

2022 MINIMUM TERMS OF CALL for PRESBYTERY OF LAKE HURON

Items	Full time
Cash Salary and Housing Allowance (or Manse equivalence)	45,900
Medical/pension/disability (with manse)	Full applicable coverage
Medical/pension/disability (with housing allowance)	Full applicable coverage
Travel Reimbursement	Current IRS business rate
Study Leave allowance	\$650 Required \$1000 Recommended
Study leave time	2 weeks including 2 Sundays
Vacation time	4 weeks including 4 Sundays
Moving expenses	All

Important

Effective January 1, 2015 all pastors with new calls within the presbytery will attend the Pastors in Transition seminar within the first two years. The cost to be split equally between the presbytery and the congregation.

The following Maternity/Paternity Policy was approved by Presbytery on Dec. 1, 2009:

- a. Maternity Leave: should be provided to female clergy following the birth or adoption of a child. Leave should be provided in the following way: eight (8) weeks at full compensation (including salary and housing). Vacation time may be taken in addition to the 8 weeks maternity leave extending the leave to twelve (12) weeks paid. During this time the session is responsible for providing pulpit supply and may apply to COM for financial assistance from their budgeted funds.

- b. Paternity Leave: should be provided to male clergy following the birth or adoption of a child. Leave should be provided in the following way: two (2) weeks at full compensation (including salary and housing). Vacation time may be taken in addition to the two (2) weeks paternity leave extending the leave to six (6) weeks paid. During this time the session is responsible for providing pulpit supply and may apply to COM for financial assistance from their budgeted funds.

This information is also available on our website: www.presbylh.org/committees/committee-on-ministry-com/

