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September 13, 2019

TO: Clerks of Session in Lake Huron Presbytery
FROM: Ted McCulloch, Stated Clerk

As you may know, the Constitution of the Presbyterian Church requires that presbyteries conduct a review of session minutes and records each year. You are welcome to attend the one which works for you.

October 12	Flint-First	10:00 am
October 26	Bay City-Westminster	10:00 am
November 9	Marlette-First	10:00 am

In addition, I will be available at the December presbytery meeting to review records either before the meeting or during lunch.

Be sure to bring your Session Minutes and Records books along with a filled out review form **which is enclosed**. No other policies are required to be brought this year for review.

Although we strongly encourage you to find a date and location that works for your schedule, those of you who cannot come to one of these events, please call me to make other arrangements. Appointments to re-schedule a review with me can be made at any time now. Our phone number at the Presbytery office is 800-621-6905 and I am at extension 4.

Our goal is for this to be a friendly learning time and not an examination. For me, I truly enjoy getting to meet all of you and see the wonderful gifts that you all bring to serving Christ's mission in our PC(USA) congregations.

Enclosed is a copy of the most up-to-date form for the "Annual Presbytery Review of Session Minutes and Church Records". Please use **this version only** to fill out and bring with you to the review. The review will cover your minutes and records through August of 2019.

Ted McCulloch
Stated Clerk

TBM/smp
Enclosure