



P.O. Box 6129
5560 McCarty Road, Saginaw, Michigan 48608-6129
Phone: 989-799-7481
Website: www.presbylh.org

September 29, 2022

Dear Clerks of Session,

It is that time of year again – that fall tradition known as Minutes Review. For 2022, I will provide three different dates and times that you can bring your minutes and registers to be reviewed.

Attached is the Minutes Review Checklist: Please use **the attached version for your review!! Thank you!** (A copy of this letter and the checklist may also be found on our website at: <http://www.presbylh.org/records-review/>)

Dates and Locations:

Monday, October 24	10:00 am	Presbytery Office
Saturday, October 29	10:00 am	Flint-First
Saturday, November 12	10:00 am	Bay City-Westminster

Following minute readings at Flint-First, a training time for Clerks of Session – especially newer ones – will be held. It will run from 11:00am to 1:00pm.

If you are not yet comfortable being in-person or those dates and times don't work, please let me know. I will still review minutes electronically. In addition to Session minutes, I would also ask that you copy the most recent page from your chronological list of members, your funeral list, and your baptism records that are found in the church register. This will at least let me see that they are up to date.

Finally, if you were one of the churches that did not get reviewed last year, you might get a little additional nudge from me at some point!

Thank you and appreciate your continued understanding and patience going forward.

Yours in Christ,

Ted McCulloch, Stated Clerk