



P.O. Box 6129
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October 19, 2021

Dear Clerks of Session,

It is that time of year again – that fall tradition known as Minutes Review. I appreciate everyone's cooperation last year as we did virtual reviews and electronic submissions of minutes. As in many areas, 2020 was a different kind of year.

For 2021, I will provide three different dates and times that you can bring your minutes and registers to be reviewed. I especially would like to see your registers as we were not able to review those last year.

Attached is the Minutes Review Checklist: Please use **the attached version for your review!! Thank you!** (A copy of this letter and the checklist may also be found on our website at: <http://www.presbylh.org/records-review/>)

Dates and Locations:

Saturday, November 6	10:00 am	Saginaw-First
Thursday, November 11	10:00 am	Presbytery Office
<i>(This is something new. With a number of clerks who are retired, we thought this might be more convenient than a Saturday)</i>		
Saturday, December 4	10:00 am	Cass City-Fraser

If you are not yet comfortable being in-person or those dates and times don't work, please let me know. I will still review minutes electronically. In addition to Session minutes, I would also ask that you copy the most recent page from your chronological list of members, your funeral list, and your baptism records that are found in the church register. This will at least let me see that they are up to date.

Finally, if you were one of the churches that did not get reviewed last year, you might get a little additional nudge from me at some point!

Thank you and appreciate your continued understanding and patience going forward.

Yours in Christ,

Ted McCulloch, Stated Clerk